

Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. IV-B
Bicutan, Taguig City

No. _____

Date: 4/20/18

TRAVEL ORDER

Name: TIESAN JUN E. ONDOY
Position: Project Assistant 1
Departure Date: 4/29/18
Return Date: 5/1/18

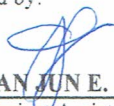
Salary: _____
Station: DOST IV B, Bicutan
Time: 11:55 AM
Time: 8:30 AM

Destination (Place/Office)	Purpose
DOST XI - Davao City, Davao Del Sur	DARIUS FIRST QUARTER MEETING

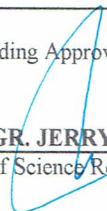
JUSTIFICATION FOR EARLY DEPARTURE/LATE ARRIVAL: _____

Expenses Allowed: _____
Charge to Project No./Activity: _____
Remarks/Special Instruction: _____


Requested by:


TIESAN JUN E. ONDOY
Project Assistant 1

Recommending Approval:


ENGR. JERRY B. MERCADO
Chief Science Research Specialist

Approved By:


DR. MA. JOSEFINA P. ABILAY
Regional Director

TRAVEL REPORT

Requesting Party/Organizer:
Title of Activity:
Date:
Venue:
Highlights of the Activity:
S & T related Issues and Concerns raised:
Follow-up Activities Required:
Importance of the Activity to your job:
Attach copy of invitation, if any:

Date of Report: _____

Noted By:

DR. MA. JOSEFINA P. ABILAY
Regional Director